

Inspired by the past, picture your future...

LOOK! St Albans our community voice on design

"In the spirit of community-led neighbourhood planning our ethos is to be transparent, proactive, respectful, collaborative, open, diverse, explorative and community-rooted."

www.lookstalbens.org/ email lookstalbens@gmail.com Twitter [@LookStAlbens](https://twitter.com/LookStAlbens)

Look St Albans Financial Situation and report March 2019

LOOK! ST ALBANS - OUR COMMUNITY VOICE ON DESIGN Report by the Treasurer for the period ended 31 March 2019

The financial year 2018/19 did not include the funding of a charrette. Previous years have shown that this has an obvious impact on the levels of expenditure incurred, but set against that is the difficulty in raising funds, principally from donations, where there is no specific project on which to concentrate minds. Although we were lacking the direct focus of a charrette to assist with fundraising efforts, annual costs nevertheless had to be, and continue to need to be, met.

The Summary of Receipts and Payments shows that there was a profit of £144.78 in the year (against a loss of £135.41 in the previous year). Income was entirely attributable to the generosity of County Councillors Chris White and Sandy Walkington who both made contributions from their Locality Budget Grant allocations, for which many thanks from all those involved in Look!

The Balance Sheet shows a Cash at Bank figure of £2,579.70 as at 31 March 2019, an increase also of £144.78 from the previous year.

Turning to the Budget for 2019/20, whilst there is seemingly enough in the bank to cover comfortably Look!'s projected Annual costs of £1525.00, please see the note immediately after the Annual costs section of the Budget. With a further £900.00 of the monies currently held being allocated towards the next charrette - it is likely that a lot more would in reality be needed, as to which see the likely charrette/workshop costs section of the Budget - there is in fact very little leeway, and the need for donations or grants towards the running of Look! and the costs of hosting charrettes remains. The Budget provides an indication, but we cannot of course know quite how much Look! might need to provide itself towards the total cost of a charrette.



April 2019
 Christopher Debenham, Treasurer
 Look! St Albans - Our Community Voice on Design

LOOK! ST ALBANS - OUR COMMUNITY VOICE ON DESIGN

Balance sheet at 31st March 2019

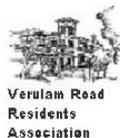
	<u>2018/19</u>	<u>2017/18</u>
<u>ASSETS</u>		
Cash at bank	2579.70	2434.92
Represented by:		
<u>ACCUMULATED FUND</u>		
As at 31.03.18	2434.92	2570.33
Add surplus/(deficit) for year	<u>144.78</u>	<u>(135.41)</u>
As at 31.03.19	<u>£2579.70</u>	<u>£2434.92</u>



This initiative is supported by



ST ALBANS & HERTFORDSHIRE
Architectural & Archaeological Society



FRSA: Fishpool Street Residents Association



LOOK! ST ALBANS - OUR COMMUNITY VOICE ON DESIGN

Summary of Receipts and Payments - year ended 31st March 2019

2018/19 2017/18

RECEIPTS

Donations				
Public collections	0.00		60.68	
Individuals	0.00		144.94	
Locality Budget Grant	1000.00		500.00	
Corporate	<u>0.00</u>	1000.00	<u>6.66</u>	712.28

PAYMENTS

Public meetings				
Hire of premises	59.00		59.00	
AGM, etc, refreshments	0.00		44.94	
Insurances	539.40		497.00	
Website/social media	75.82		126.75	
Planning Awards Entry Fee	156.00		0.00	
Subscriptions	<u>25.00</u>	855.22	<u>120.00</u>	847.69

<u>SURPLUS/(LOSS) for the year</u>	<u>£144.78</u>	<u>(£135.41)</u>
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LOOK! ST ALBANS
Budgeted Expenditure 2019/20

Annual costs

(i.e. costs likely to be payable annually regardless of whether Look! St Albans is involved in a charrette/workshop)

Indemnity insurance policy premium	£550.00
Subscriptions to other bodies	85.00
Printing, postage and stationery	50.00
Website - hosting, domain name	130.00
- maintenance	100.00
Educational Placemaking events	250.00
Planning awards entry fees	300.00
Hire of premises, e.g. AGM	<u>60.00</u>
	<u>£1525.00</u>

N.B. The Cash at Bank figure held at Barclays as at 31 March 2019 was £2579.70. Of that sum, £900.00 has been allocated/ring fenced towards Look!'s next charrette. In addition, the above Annual costs total of £1525.00 needs to be serviced.

Likely charrette/workshop costs (per charrette)

(i.e. those costs Look! St Albans should expect that it may have to pay on the occasion of each charrette - assuming a one day charrette)

Publicity and printing costs	£2000.00
Venue - hire for charrette	250.00
Venue - hire for public meeting (pre charrette)	125.00
- hire for public meeting (post charrette)	125.00
Refreshments - allow	<u>850.00</u>
	<u>£3350.00</u>

Indicative costs for independent external facilitators (per charrette)

The lead facilitator is expected to negotiate costs directly with the developer/landowner who would normally pay the majority of those costs. However, Look! may in the future be required to meet some of these costs if for example we deem it necessary to appoint a facilitator ourselves.

We therefore have a cost indication that a senior technical facilitator's daily rate ranges from £800 to £950 per day.

The length of time the initial commission takes would vary greatly and depends on many factors including the amount of preparatory work, the size and complexity of the site and whether it were in single or multiple ownership. Other facilitators are often required as may



be further specialists.

The facilitator has to spend post charrette time drawing together all the material from the design charrette and producing a debriefing document. On occasion, the developer/landowner might request a detailed report which would add to any facilitators' costs.

